

~~TOP SECRET~~
Security Information

DIARY
Special Asst. (Admin.) to DD/I

Wednesday, 4 March 1951

25X1A9a Concluded in a draft memorandum to Office Heads prepared by [REDACTED] Procurement and Supply, urging the conservation, control and economic utilization of administrative supplies and equipment. It is planned that the program will be carried out in conjunction with appropriate personnel of the Offices. (The draft was as revised, based on a previous discussion with [REDACTED]) 25X1A9a

2. 25X6A discussed with [REDACTED] O/SI, plans for making provision for two [REDACTED] and two secretaries by the Scientific Detachment, [REDACTED]. The individuals have been employed by HICOG which no longer plans to retain them. The problem for appropriate action had been referred to us by [REDACTED] CE. Because of the many factors which must be considered in this connection, it was agreed that O/SI would secure additional details and submit a staff study for approval. 25X1A9a

3. In response to our earlier inquiry, [REDACTED] O/CD Library, advised that it had been determined, in coordination with State, that the funds recently made available [REDACTED] were adequate for the present, [REDACTED] referred to in his recent cable. 25X1C4a 25X1C4a

4. After discussion with Mr. Amory and securing the concurrences of all the DD/I Offices, concurred, for DD/I, in the draft regulation providing for a 6-weeks basic intelligence course to be attended by all new intelligence personnel (GS-7 and above) and some clerical positions in grades GS-5 and 6. The regulation contains provision for exemption of individuals who have appropriate intelligence experience or training. It is also assumed that waiver can be secured from the Director of Training where necessary, in the case of key personnel, and specialists where immediate entry on duty is essential.

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5. Attended the PRC for the DD/I. The Committee approved additional funds for Project [REDACTED]. The DD/P and the DD/I representative approved Project [REDACTED] as a worthwhile gamble. DD/A requested time to consider the Project, including study of the administrative plan which was pending completion.

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[REDACTED]

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